

**ROSELLE PUBLIC LIBRARY DISTRICT  
MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING  
NOVEMBER 08, 2023, AT 7:00 P.M**

**CALL TO ORDER**

President Smith called the meeting to order at 7:03 p.m.

**PRESENT**

Six (6) Trustees were physically present at the start of the meeting: President, Katie Smith; Vice President, Terrell Barnes; Treasurer, Monika Nasiadka; Secretary, Michael Harrington; Trustee, Len Baumgart; and Trustee, Sue Harold.

Trustee, Roxee Timan, was present virtually at the start of the meeting.

Staff present were Executive Director, Samantha Johnson; Business & Operations Manager, Karen Delgadillo; Access Services Manager, John Rimer; Adult and Teen Services Manager, Maureen Garzaro; and Jason Kepler, Communications Coordinator. Members of the Library Foundation present were Chair, Sarah Sebert; Director, Jan Swiontek

**ABSENT**

There were no Trustees absent.

**ADOPTION OF AGENDA**

Trustee Baumgart moved to adopt the agenda as presented. The motion was seconded. A voice vote was conducted with all voting aye. The motion was approved.

**MOTION TO ALLOW REMOTE ATTENDANCE BY TRUSTEE TIMAN PER REMOTE ATTENDANCE POLICY.**

Trustee Baumgart moved to allow remote attendance by Trustee Timan, per the Remote Attendance Policy. The motion was seconded. A roll call vote produced the following results:

AYES:	Barnes, Baumgart, Harold, Harrington, Nasiadka, Smith
NAYS:	None
ABSTAIN:	None
NO VOTE:	Timan

The motion was approved.

**PUBLIC COMMENT**

There was no public comment.

**CONSENT AGENDA**

- a. Secretary's Report
  - i. Minutes of the Budget & Appropriation Hearing Dated 9/13/23
  - ii. Minutes of the Decennial Committee Meeting Dated 9/13/23
  - iii. Minutes of the Regular Meeting Dated 10/11/23
  - iv. Minutes of the Committees of the Whole Meeting Dated 10/11/23
  
- b. Approval of Expenditure Warrants
  - i. Bill List for 10/31/23 in the Amount of \$44,972.03
  - ii. Bill List for Electronic Funds Transfer to IMRF Dated 10/31 in the Amount of \$10,766.32
  - iii. Bill List for 11/08/23 in the Amount of \$45,959.16.
  - iv. Payroll Dated 10/13/23 and 10/31/23

Executive Director Johnson noted that the 11/08/23 bill list was not in the board packet, but was passed out before the meeting in hard copy.

Trustee Baumgart moved to approve the Consent Agenda as presented. The motion was seconded. A roll call produced the following results:

AYES: Barnes, Baumgart, Harold, Harrington, Nasiadka, Smith, Timan  
NAYS: None  
ABSTAIN: None  
ABSENT: None

The motion was approved.

**TREASURER'S REPORT**

Executive Director, Johnson summarized September's Treasurer's Report, highlighting the following:

- a. Parking Lot License Fee Payment Received
- b. Friends Donation for Bingo Program Prizes
- c. Interest accumulations for the year to-date

Trustee Baumgart asked about the laddering of various investments.

Treasurer Nasiadka moved to approve the Treasurer's Report subject to audit. The motion was seconded. A roll call produced the following results:

AYES: Barnes, Baumgart, Harold, Harrington, Nasiadka, Smith, Timan  
NAYS: None  
ABSTAIN: None  
ABSENT: None

The motion was approved.

### **CORRESPONDENCE**

Executive Director Johnson provided the following:

- a. Chamber Monthly News
- b. Chamber Holiday Party Invitation
- c. Robbins Schwartz Email re Status Update on Rose Glen Property Ownership Request for Property Tax Exemption Status

### **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Johnson ceded the floor to the representatives of the Library Foundation: Chair Sarah Sebert and Director Jan Swiontek presented a maquette statue of the concept they have agreed to pursue for a full size statute that would be paid for by the Foundation and donated to the Library District. The Foundation is ready to move forward and wanted to share their progress with the Library Board and ask that the Board take action at its next meeting in December to formally approve this future gift; as stipulated in the Foundation's by-laws.

She provided background on the artist, Mr. Michael Re, a community-based sculptor. The Library Foundation has resources to pay and donate the sculpture to Roselle Public Library District. The material is more sustainable as cold cast bronze. The size is seven feet tall. The budget is not to exceed \$20k. The village may help with installation.

Treasurer Nasiadka asked if they are modeling the face of anyone in particular and Library Foundation Chair, Sebert confirmed artist Mr. Re will find a model but not design the piece after anyone in particular.

President Smith admires the wonderful idea and art in the community especially that this is a local artist. President Smith noted to ensure that the Board's motion on this donation include verbiage related to the potential future location.

The Foundation representatives thanks the Board and then departed the meeting

Executive Director Johnson presented her month report which is included as Attachment A:

Access Services Manager Rimer gave an update on Model Railroad Showcase weekend sharing stat cards with the board members illustrating the increase to attendance (see below). Traditionally, model trains has been more of a hobby interest for senior population, with more effort to get the youth onboard. This past weekend proved differently for the British Train exhibitors, who were joined by younger members this year. Rimer also noted that this event garners a good amount of publicity, including inclusion in *The Daily Herald* and *Chicago Parent Magazine*.

Model Railroad Showcase Event Attendance:

2021	349
2022	536
2023	851

## **PRESIDENT'S REPORT**

President Smith noted the Special Meeting scheduled for 11/21/23.

a. Trustee's Report

None of the trustees had anything to report.

b. Friends of the Library Report

Executive Director Johnson noted that the Friends will not hold their upcoming December meeting at the Library, but will instead meet for a holiday dinner at 1913.

## **OLD BUSINESS**

a. Amend Contract Scope with Public Communications Inc.

Executive Director Johnson presented an updated service agreement with PCI that includes a revised scope of work. Several trustees had questions about the new timeline, what deliverables could be expected, and inquired about what the social media component entailed.

Vice President Barnes moved to approve the amended contract and scope with Public Communications, Inc. The motion was seconded. A roll call produced the following results:

AYES:	Barnes, Baumgart, Harold, Harrington, Nasiadka, Smith, Timan
NAYS:	None
ABSTAIN:	None

ABSENT: None

The motion was approved.

**NEW BUSINESS**

- a. Adopt Ordinance No. 2023-05 Levying Taxes for Tax Year 2023 Payable in 2024

Trustee Harold moved to adopt Ordinance No. 2023-05. The motion was seconded. A roll call produced the following results:

AYES: Barnes, Baumgart, Harold, Harrington, Nasiadka, Smith, Timan  
NAYS: None  
ABSTAIN: None  
ABSENT: None

The motion was approved.

- b. Certification of Compliance with the Truth-In-Taxation Act

Trustee Baumgart moved to approve the Certification of Compliance with the Truth-In-Taxation Act. The motion was seconded. A roll call produced the following results:

AYES: Barnes, Baumgart, Harold, Harrington, Nasiadka, Smith, Timan  
NAYS: None  
ABSTAIN: None  
ABSENT: None

The motion was approved.

- c. Approve \$50.00 Staff Recognition Gifts for 2023 Holiday Season

Treasurer Nasiadka moved to approve \$50 Staff Recognition Gifts for 2023 Holiday Season. The motion was seconded. A roll call produced the following results:

AYES: Barnes, Baumgart, Harold, Harrington, Nasiadka, Smith, Timan  
NAYS: None  
ABSTAIN: None  
ABSENT: None

The motion was approved.

**CITIZEN COMMENTS/QUESTIONS**

There were no comments or questions presented.

**ADJOURNMENT**

Trustee Baumgart moved to adjourn the meeting at 7:50 p.m. The motion was seconded. A voice roll call was conducted with all Trustees present in favor. The motion was approved.

/s/ Mike Harrington  
Minutes Approved: Secretary

12/13/2023  
Date